

**NEBRASKA COMMUNITY COLLEGE ASSOCIATION  
BOARD OF DIRECTORS  
Second Quarter Meeting Minutes  
May 5, 2008**

**1. PUBLIC MEETING NOTICE**

All NCCA Board of Directors, Area Presidents, and the general public having been duly notified the second quarterly meeting of the NCCA Board of Directors was held May 5, 2008, at the Harms Advanced Technology Center in Scottsbluff, Nebraska. President Jane Hornung stated that the public meeting notice was published in the Lincoln Journal Star and the Scottsbluff Star-Herald and the rules for the Nebraska Public Meeting Laws are available for public viewing. The public meeting notices is attached to these minutes.

**2. ATTENDANCE**

Directors Present:

President Jane Hornung – Mid-Plains  
Vice President Lynn Schluckebier – Southeast  
Secretary Merlyn Gramberg – Western Nebraska  
Treasurer William Schneider – Central  
Robert Feit – Southeast  
Diane Keller – Central  
Don Oelsligle – Northeast  
Tom Perkins – Western Nebraska  
Larry Poessnecker – Northeast  
Tim Potter – Metropolitan  
Roger Wilson – Mid-Plains

Directors Absent:

Jim Nekuda – Metropolitan

Staff Present:

Dennis Baack – Executive Director  
Melanie Williams – Administrative Assistant

Also present were: Dr. Greg Smith – Central, Randy Schmailzl via phone – Metropolitan, Dr. Michael Chipps – Mid-Plains, Dr. Bill Path – Northeast, and Dr. Eileen Ely, Dr. Diana Doyle, Jane Wisniewski, Dave Grosshans, Dan Kinney and Susan Verbeck – Western Nebraska.

**3. CALL TO ORDER AND QUORUM DETERMINATION**

President Hornung called the meeting to order at 9:18 a.m. and asked for roll call and quorum determination. Present and responding were eleven board members representing their respective area governing boards. It was determined that a quorum was present.

#### 4. OPEN FORUM/PUBLIC COMMENT

President Hornung asked if anyone from the public would like to make a comment. There were none.

#### 5. APPROVAL OF AGENDA

President Hornung asked for any additions or changes to the agenda. There were none.

**MOTION BY TOM PERKINS AND SECOND BY ROBERT FEIT that the NCCA Board of Directors approves the meeting agenda.**

A roll call vote was taken.

**Voting Aye:** Feit, Gramberg, Hornung, Keller, Oelsligle, Perkins, Poessnecker, Potter, Schluckebier, Schneider, Wilson

**Voting Nay:** None

**Absent:** Nekuda

**RESULT: Motion carried eleven (11) ayes, no nays, and one (1) absent.**

#### 6. APPROVAL OF MINUTES

President Hornung asked for any corrections to the first quarter meeting minutes. Williams stated that a correction needed to be made in regard to Perkins leaving the meeting early. President Hornung asked for any additional changes. There were none.

**MOTION BY DIANE KELLER AND SECOND BY TIM POTTER that the NCCA Board of Directors approves the March 5, 2008, meeting minutes as amended.**

A roll call vote was taken.

**Voting Aye:** Feit, Gramberg, Hornung, Keller, Oelsligle, Perkins, Poessnecker, Potter, Schluckebier, Schneider, Wilson

**Voting Nay:** None

**Absent:** Nekuda

**RESULT: Motion carried eleven (11) ayes, no nays, and one (1) absent.**

#### 7. TEAM 2 / BUDGET AND PERSONNEL COMMITTEE

A. Executive Director's Evaluation Process

Schneider stated that Team 2 met via conference call on April 28, 2008. The committee reviewed the evaluation instrument and made only minor changes. The evaluation form will be mailed to all NCCA board members mid June and returned to Schneider by July 11.

President Hornung asked for an explanation of the minor changes. Potter replied that the changes were based on his suggestion and explained to the board what those changes are. The changes deal with the rating system and how each number now has a definition to correspond with the number.

B. Review & Acceptance of Preliminary 2009 Budget

Baack reviewed the 2009 NCCA budget which was accepted by Team 2 during their conference call on April 28. There were only a few minor category increases which include a 5.45% increase in salaries and benefits, 12% increase in auto expense, 4.76% increase in lobbying, and 7.89% increase in communications.

Perkins stated that he had some reservations regarding the amount in the commercial transportation category and thinks some additional money should be put in that category. Baack asked for a suggestion from the board as to what the amount should be. After some discussion from the board, an increase to \$1,500 was agreed upon.

Potter asked what category gas reimbursement is included in. Baack replied that his fuel reimbursement is under auto expense and mileage reimbursement for Williams and parking fee reimbursement for both employees is under personal vehicle. President Hornung stated that \$200 was not enough for the personal vehicle category. Perkins suggested raising it to \$500.

President Hornung asked Baack if \$250 was an adequate amount for the contingency category. Baack replied that it was enough because the need has not been there for additional money in that category. President Hornung then asked which category had funds for consultants or planners. Baack replied that that is a reimbursable and would be billed back to the areas but there are funds in the temporary salaries category.

Perkins asked Baack if \$2,500 is enough for his gas and vehicle expense reimbursement. Baack replied that he does believe that \$2,500 is enough to cover his vehicle expenses.

**MOTION BY TOM PERKINS AND SECOND BY BILL SCHNEIDER to accept the changes made to the preliminary 2009 NCCA budget.**

A roll call vote was taken.

**Voting Aye:** Feit, Gramberg, Hornung, Keller, Oelsligle, Perkins, Poessecker, Potter, Schluckebier, Schneider, Wilson

**Voting Nay:** None

**Absent:** Nekuda

**RESULT: Motion carried eleven (11) ayes, no nays, and one (1) absent.**

## 8. BYLAW AND POLICY COMMITTEE

### A. Revision of Policy #10000

Potter stated that discussion was had at the first quarter meeting regarding Policy #10000 which has to do with the composition of the Council of Chief Executive Officers. At that meeting, the NCCA board decided to hold it over until the second quarter meeting so that the CEO council could meet and discuss the issue. Potter continued to state that the CEO's have not discussed the issue but it is on the agenda for their next meeting which is immediately after the board meeting.

**MOTION BY TIM POTTER AND SECOND BY DON OELSLIGLE for the NCCA Board of Directors to hold over Policy #10000 until the third quarter board meeting.**

A roll call vote was taken.

**Voting Aye:** Feit, Gramberg, Hornung, Keller, Oelsligle, Perkins, Poessecker, Potter, Schneider, Wilson

**Voting Nay:** Schluckebier

**Absent:** Nekuda

**RESULT: Motion carried ten (10) ayes, one (1) nay, and one (1) absent.**

## 9. EXECUTIVE DIRECTOR'S REPORT

### A. Resolution for Affirmative Action Petition

Baack stated that included in the board packet is a resolution and background information on an affirmative action petition which is circulating the state. Baack then stated that Perkins has been doing some research for Western's board and asked him to provide additional information. Perkins stated that this initiative has done harm to the citizens of California and Washington where the initiative has been passed into law.

California has seen a significant loss in minority enrollment in the university system since it was passed 10 years ago. Women and blacks have taken a severe hit when it comes to being employed or being awarded contracts with the California Department of Roads due to this initiative. Perkins then stated that if this were to pass, he feels that it would have an enormous negative affect on Nebraska.

**MOTION BY TIM POTTER AND SECOND BY TOM PERKINS for the NCCA Board of Directors to adopt the resolution opposing the affirmative action initiative petition.**

**NEBRASKA COMMUNITY COLLEGE ASSOCIATION RESOLUTION  
Adopted: May 5, 2008**

**WHEREAS** the Nebraska Community College Association Board of Directors is committed to diversity for students and the workforce in Nebraska; and

**WHEREAS** the State of Nebraska is committed to becoming more diverse in many ways, including in race and national origin, and the community colleges provide outreach and educational support programs to encourage educational access and success if our state is to prosper; and

**WHEREAS**, in order to achieve broad diversity for students and the workforce, the community colleges employ narrowly tailored and legally consistent measures that take into consideration diversity of race and gender; and

**WHEREAS**, there is currently being circulated among the electorate of Nebraska a initiative petition which seeks to amend the Nebraska Constitution in ways that would eliminate measures used by the community colleges in carrying out their commitment to diversity;

**NOW, THEREFORE, BE IT RESOLVED** by the Nebraska Community College Association Board of Directors that the Connerly petition is not good public policy and may result in the elimination of lawful measures that the community colleges use to further their commitment to diversity; and

**BE IT FURTHER RESOLVED** that the Nebraska Community College Association Board of Directors opposes the Connerly petition and urges the voters of Nebraska not to sign or support this petition.

President Hornung asked how this initiative could affect federal grants. Perkins stated that he will contact a colleague on the ACCT board who is working on just that issue and will answer that question at the next meeting.

A roll call vote was taken.

**Voting Aye:** Feit, Gramberg, Hornung, Keller, Oelsligle, Perkins, Poessecker, Potter, Schluckebier, Schneider, Wilson

**Voting Nay:** None

**Absent:** Nekuda

**RESULT: Motion carried eleven (11) ayes, no nays, and one (1) absent.**

B. Update on Possible CCBenefits Survey

Baack stated that the cost to do another survey, which would consist primarily of the same information as the previous survey, would be \$56,000. He then stated that he will be approaching the Department of Education to ask if they would be interested in paying for all or a portion of the survey using a portion of Perkins funds which were allocated to them for state-wide issues.

C. Award Selection Process

Baack stated that there were some questions about the award selection process at the previous board meeting and wanted to make sure that everyone understood how it was done and if the board would like to make any changes to that process. Potter asked if Baack has ever gotten any input from the Board president in regard to who is on the committee. Baack stated that he could inform the president who he has chosen to be on the committee for approval in the future.

**10. TEAM 1 / LEGISLATIVE COMMITTEE**

A. Review of 2008 Legislative Session

Baack asked the board if they felt like they received enough information regarding the legislative session and the activities he was doing in regard to that. Oelsligle asked Baack if he was able to establish a good working relationship with the 22 new Senators. Baack replied that he felt like he did have a good relationship with them but is uncertain about the 15 new Senators which will be coming in next session. Baack went on to say that once the primary election is over, he strongly encourages each community college area to get both candidates from the districts in their community college area to their campuses. A luncheon has also been set up for the new Senators to socialize with the CEO's once the session has begun.

Potter asked how the legislative agenda would be set now that Team 1 was a committee of the whole. Feit stated that as chair of the committee, any suggestions for legislation should be sent to him. Potter asked when the NCCA board votes on the legislative agenda. Baack replied at the fourth quarter meeting. Feit responded that he would need the information by the August board meeting so that it can be compiled for the fourth quarter meeting. Potter suggested that each area should have some discussion in regard to what they may want to take before the Legislature next session and bring it to the next board meeting. Perkins then voiced some concern in regard to approving the agenda in November. Baack stated that he does not believe starting the process in August is too late. He then reviewed the policy concerning the legislative agenda which states that the CEO's are to present their suggestions to the board at the third quarter meeting so that the board may review and amend the agenda if needed. Potter stated that if each area worked with their CEO prior to the third quarter meeting and they in turn present an agenda to the committee at that meeting, the board would at least have an idea as to what concerns each area has.

## **11. COUNCIL OF CHIEF EXECUTIVE OFFICERS REPORT**

Dr. Path began by stating that this will be his last presentation to the board as the CEO council will be electing new officers at their meeting. He gave an overview of the past years topics with the main topic being the funding formula. A suggestion was made to send a letter of thanks and appreciation to Senator Raikes and his staff for all their hard work they put into the new funding formula.

Perkins stated that he suggests that the NCCA office send a letter of thanks to Senator Raikes and his staff. The entire board agreed.

## **12. PROACTIVE ISSUES**

### **A. Improvement of Funding for Developmental Education**

President Hornung stated that at the first quarter meeting she requested additional information regarding developmental education. Baack stated that the Instructional Officers will be meeting next week and one topic they will be discussing is developmental education. A report will be made by a member of that committee at the August board meeting.

President Hornung asked for the board to begin thinking about what the next proactive issue should be.

## **13. TREASURER'S REPORT**

Schneider reviewed the financial statements and asked for any questions or comments. There were none.

**14. ACCT STATE COORDINATOR REPORT**

Feit distributed his ACCT state coordinator report.

**15. NET COMMISSION REPORT**

Baack stated that he did not receive a report.

**16. COMMENTS AND CONCERNS OF GOVERNING BOARD MEMBERS**

Perkins stated that he has some concern in regard to the number of CEO meeting minute drafts are sent out. In general, corrections are made at the next meeting. He then suggested that Williams take the minutes so that they have some form of consistency and objectivity. Potter and Oelsligle agreed with Perkins.

**17. ANNOUNCEMENTS**

- A. NCCA Third Quarter Meeting – August 9, 2008 – Grand Island
- B. ACCT Annual Meeting – October 29 – November 1, 2008 – New York, NY
- C. NCCA Fourth Quarter Meeting – November 18, 2008 – Video Conference
- D. National Legislative Seminar – February 9 – 11, 2009 – Washington, D.C.
- E. AACC Annual Convention – April 4 – 7, 2009 – Phoenix, AZ
- F. ACCT Annual Meeting – October 7 -10, 2009 – San Francisco, CA
- G. National Legislative Seminar – February 8 – 10, 2010 – Washington, D.C.
- H. AACC Annual Convention – April 17 – 20, 2010 – Seattle, WA
- I. ACCT Annual Meeting – October 20 – 23, 2010 – TBD

There being no further business, the meeting adjourned at 9:54 a.m.

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Jane Hornung, President

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Merlyn Gramberg, Secretary