

**NEBRASKA COMMUNITY COLLEGE ASSOCIATION
BOARD OF DIRECTORS
Second Quarter Meeting Minutes
May 7, 2012**

1. PUBLIC MEETING NOTICE

All NCCA Board of Directors, Area Presidents, and the general public having been duly notified the second quarter meeting of the NCCA Board of Directors was held May 7, 2012, at Mid-Plains Community College's Broken Bow Extended Campus in Broken Bow. President Oelsligle stated the public meeting notice was published in the Custer County Chief on May 3, 2012, and the Lincoln Journal Star on April 28, 2012. He also stated that the rules for the Nebraska Public Meeting Laws were available for public viewing. The public meeting notices are attached to these minutes.

2. ATTENDANCE

Directors Present:

President Don Oelsligle – Northeast
Vice President Robert Feit – Southeast
Secretary Kent Miller – Mid- Plains
Treasurer Tom Perkins – Western Nebraska
Sandra Borden – Central
Merlyn Gramberg – Western Nebraska
Diane Keller – Central
Ernie Mehl – Mid-Plains
Larry Poessnecker – Northeast
Lynn Schluckebier – Southeast

Staff Present:

Dennis Baack – Executive Director
Melanie Williams – Administrative Assistant

Also present: Dr. Greg Smith – Central, Ryan Purdy – Mid-Plains, Dr. Michael Chipps and John Davies – Northeast, Dr. Jack Huck – Southeast, and Dr. Todd Holcomb – Western Nebraska.

3. CALL TO ORDER AND QUORUM DETERMINATION

President Oelsligle called the meeting to order at 9:01 a.m. and asked for roll call and quorum determination. Present and responding were ten board members representing their respective area governing boards. It was determined that a quorum was present.

4. APPROVAL OF AGENDA

President Oelsligle asked for any additions or changes to the agenda. There were none.

MOTION BY LYNN SCHLUCKEBIER AND SECOND BY MERLYN GRAMBERG that the NCCA Board of Directors approve the meeting agenda as presented.

President Oelsgle asked for any objections or discussion. There was none.

A roll call vote was taken.

Voting Aye: Borden, Feit, Gramberg, Keller, Mehl, Miller, Oelsgle, Perkins, Poessnecker, Schluckebier

Voting Nay: None

RESULT: Motion carried ten (10) ayes and no nays.

5. APPROVAL OF MINUTES

President Oelsgle asked for any corrections or changes to the January 25, 2012, meeting minutes. Perkins stated that his name was omitted from the attendance.

MOTION BY ROBERT FEIT AND SECOND BY TOM PERKINS that the NCCA Board of Directors approve the January 25, 2012, meeting minutes as corrected.

President Oelsgle asked for any objections or discussion. There was none.

A roll call vote was taken.

Voting Aye: Borden, Feit, Gramberg, Keller, Mehl, Miller, Oelsgle, Perkins, Poessnecker, Schluckebier

Voting Nay: None

RESULT: Motion carried ten (10) ayes and no nays.

6. TEAM 2/BUDGET & PERSONNEL COMMITTEE

President Oelsgle stated that Team 2 had met May 2, 2012, via conference call to discuss the Executive Director's Evaluation Instrument, 2013 NCCA budget, and the 2011 NCCA Financial Audit. He continued to state that the committee decided to leave the evaluation instrument as it currently is and will be mailed to the Board in June for completion.

Baack stated that the proposed 2013 budget has a slight increase of .39%. He then reviewed the changes with the Board and asked for any questions or comments. There were none.

MOTION BY KENT MILLER AND SECOND BY TOM PERKINS that the NCCA Board of Directors gives preliminary approval to the 2013 NCCA budget.

President Oelsligle asked for any further comment or discussion. Baack reminded the board members that they are to take the proposed budget to their area boards for review.

A roll call vote was taken.

Voting Aye: Borden, Feit, Gramberg, Keller, Mehl, Miller, Oelsligle, Perkins, Poessnecker, Schluckebier

Voting Nay: None

RESULT: Motion carried ten (10) ayes and no nays.

Baack then referred to the management letter of the financial audit and discussed it with the Board. One item was the reviewing of bank statements by a board member. After some discussion with Feit, the decision was made to have an additional bank statement sent directly to his residence for his convenience. Feit also stated that additional financial information will be sent electronically to him from Williams each month.

President Oelsligle asked for any further questions or comments. There were none.

MOTION BY TOM PERKINS AND SECOND BY SANDRA BORDEN that the NCCA Board of Directors approve the 2011 NCCA Financial Audit.

A roll call vote was taken.

Voting Aye: Borden, Feit, Gramberg, Keller, Mehl, Miller, Oelsligle, Perkins, Poessnecker, Schluckebier

Voting Nay: None

RESULT: Motion carried ten (10) ayes and no nays.

7. BYLAW & POLICY COMMITTEE

Poessnecker stated that everyone had received and reviewed a copy of the proposed by-law/policy manual. He then asked for any comments or questions. Baack reminded the Board that they have the authority to change the policies but that the by-law changes would need to get taken back to each area board for approval. If 2/3 of the

area boards approve the proposed changes, they are therefore adopted. The Board then briefly reviewed the by-law/policy manual.

Miller voiced his concern with policy 4008 and would like the word 'preferably' inserted in the last paragraph, first sentence, between 'board' and 'at'. The sentence would then read, 'If an area's request for specific legislation is not accepted by the CCEO, that area may present its case before the NCCA board, preferably at the fourth quarter meeting or at a special meeting called by the association president or three NCCA board members as per association bylaws.' The Board agreed and inserted 'preferably'.

MOTION BY ERNIE MEHL AND SECOND BY LYNN SCHLUCKEBIER that the NCCA Board of Directors approve the changes to the policy manual and recommend the proposed by-law changes be forwarded to the area boards for approval by the annual meeting.

President Oelsgle asked for any further discussion. There was none.

A roll call vote was taken.

Voting Aye: Borden, Feit, Gramberg, Keller, Mehl, Miller, Oelsgle, Perkins, Poessnecker, Schluckebier

Voting Nay: None

RESULT: Motion carried ten (10) ayes and no nays.

8. TEAM 1/LEGISLATIVE COMMITTEE

Feit stated that Baack had sent out an email detailing the action taken by the Legislature on the bills of importance to the community colleges and asked for any questions regarding those outcomes. Baack then stated that the Appropriations Committee and Governor's office are expecting one funding request from the community colleges, not one from Metro and another from the Association. Baack also stated that he will compile a set of guidelines pertaining to video/telephone conferencing board meetings and give them to each area for reference.

9. COUNCIL OF CHIEF EXECUTIVE OFFICERS

Dr. Smith reminded the Board that a one and a half day activity has been scheduled for November 11 and 12, coinciding with the annual meeting, termed Governance Institute for Student Success (GISS). The purpose of the Institute is to get board members and CEO's to discuss student outcomes and success rather than the usual topics of budgets, audits, facilities, etc. Dr. Smith then stated that he had given each President an outline from the Institute to pass on to each board member for

review. If any board would like any additional topics included, please forward that request to your area President so that it could possibly be included. He continued to state that he hopes to have 100% attendance from board members and Presidents. Perkins stated that this should be made available to newly elected board members as well. It was decided that each candidate would be notified of this so that if elected, they will already be informed and invited. Dr. Chipps then reiterated how important this is for board members to attend this activity as well as the annual meeting with Rod Risley from Phi Theta Kappa. Board members will come away from the events with a much better understanding of student success.

Dr. Holcomb also stated that the CEO's may pursue legislation to have standardization for dual credit across the state. This would hopefully address the differences the University system and community college system has with the State College system in regards to dual credit.

Discussion was had regarding the University's new policy that incoming community college students must have a higher grade than university students in five different classes entering their business college. The Board determined that the CEO Council have a conversation about this requirement and report back to the board.

Dr. Holcomb then stated that the CEO's will come up with some parameters for the various NCCA councils for working with Metro.

10. TREASURER'S REPORT

Perkins reviewed the financial statements with the Board and asked for any questions or comments. There were none.

11. EXECUTIVE DIRECTOR'S REPORT

Baack stated that he will be attending area board meetings in October and November.

12. ACCT STATE COORDINATOR REPORT

Davies stated that award submissions for ACCT are due at the end of June and that they are really encouraging institutions to submit nominations for the diversity award. If any area is interested in submitting a nomination for diversity or board assistant, please review the nomination requirements on the ACCT website.

13. COMMENTS & CONCERNS OF GOVERNING BOARD MEMBERS

Feit stated that his area currently has an active faculty member running for his board and the community colleges are the only educational institution that does not

have a state statute barring this. He would like legislation to be introduced next year resolving this. President Oelsligle asked for any objections to this. There were none.

Feit then asked if a statewide retreat on boardmanship would be something the areas would be interested in. President Oelsligle reminded the Board about the retreats which were held in Norfolk and North Platte a few years ago and attendance was okay, not excellent. Feit would just like everyone to think about it.

Feit broached the subject of not having Baack go to Washington, D.C. for the meetings with our federal delegation during NLS primarily because of the Legislature being in session at that time. Miller stated that he feels that the expectation should be that Baack does not need to attend but may if he deems it's necessary. The Board agreed that Baack does not need to attend but if any federal issues arise, he should then attend. Baack also stated that he could meet with the federal delegation at any time during the year.

Perkins distributed a handout from the AACC conference which discusses VFA.

Miller stated that he would like the August meeting agenda to include the topics discussed today (i.e. Dual credit, University transfer requirements, parameters for Metro) and for the Board to plan on a longer meeting. He feels that the Board should become more involved in the discussion of these topics. President Oelsligle also stated that he would like more information on the schedule for the GISS conference and Annual Meeting in November so that board members may begin planning for those events.

A reminder that the third quarter board meeting will be August 13 in Lincoln at the Southeast Community College – Lincoln Campus located at 8800 O Street.

There being no further business, the meeting adjourned at 10:38 a.m.

Don Oelsligle, President

Kent Miller, Secretary